



STATE OF IOWA
MASTER AGREEMENT
Contract Declaration and Execution

MA 005

18081B

EFFECTIVE BEGIN DATE: 06-01-2019
EXPIRATION DATE: 05-31-2020
PAGE: 1 of 4

VENDOR:

WEBSPEC DESIGN LLC

VENDOR CONTACT:

Megan Bygness Bradley

ISSUER:

KENNETH DISCHER

PHONE: 515 334-9544

EXT:

PHONE: 515-281-6380

5907 MEREDITH DR

EMAIL:

EMAIL: ken.discher@iowa.gov

URBANDALE, IA 50322-1200

FOB: FOB Dest, Freight Prepaid

Contract For: Drupal Managed Services-per OCIO #2017-BUS-601

Contract for Webspec Design to provide Drupal Managed Services for State of Iowa agencies. Services include maintaining and enhancing existing State of Iowa Drupal websites, creation of new Drupal websites, and system administration and facilitation of Drupal websites within State of Iowa agencies and entities provided through Amazon Web Services servers and Linux servers. Per the agreement, #2017-BUS-601, Services and T&Cs agreed-upon are found in SOWs developed between individual agencies and Webspec Design, the RFP1217185012 and associated documents, and the Webspec Design response to RFP1217185012.

To use this contract, contact Megan Bygness Bradley at Webspec Design, meganb@webspecdesign.com, or 515 334-9544. State of Iowa contact is Rachel Lunsford, OCIO, at 515 314-7186.

See each Commodity line for directions on use of various commodity category options.

RENEWAL OPTIONS

FROM	06-01-2020	TO	05-31-2021
FROM	06-01-2021	TO	05-31-2022
FROM	06-01-2022	TO	05-31-2023
FROM	06-01-2023	TO	05-31-2024
FROM	06-01-2024	TO	05-31-2025
FROM	06-01-2025	TO	05-31-2026
FROM	06-01-2026	TO	05-31-2027

AUTHORIZED DEPARTMENT

ALL



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LINE NO.	QUANTITY / SERVICE DATES	UNIT	COMMODITY / DESCRIPTION	UNIT COST / PRICE OF SERVICE
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1	0.00000	EA	92045	\$ 500.00000
				\$ 0.00000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Software Maintenance/Support
Mged Services-Citizen Facing Website-Annual MAX \$6,000

Annual MAXIMUM per Agency for this line item for support = \$6,000.
 Period of time for this \$500 cost per month is 6/1/17 - 2/28/19
 (dates may vary by agency). This commodity line is for managed
 services to implement the Citizen Facing Website Requirements.
 Fixed price monthly fee of \$500 per agency.

3	0.00000	HOUR	920	\$ 105.00000
				\$ 0.00000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

DATA PROCESSING, COMPUTER, PROGRAMMING, SOFTWARE SVCS
Custom Development Services

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at
 hourly rate.

4	0.00000	HOUR	920	\$ 105.00000
				\$ 0.00000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

DATA PROCESSING, COMPUTER, PROGRAMMING, SOFTWARE SVCS
Graphic Design Services

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at
 hourly rate.

5	0.00000	HOUR	920	\$ 105.00000
				\$ 0.00000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

DATA PROCESSING, COMPUTER, PROGRAMMING, SOFTWARE SVCS
Product/Project Management Services

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at
 hourly rate.

6	0.00000	HOUR	91572	\$ 90.00000
				\$ 0.00000

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Photography (Not Including Aerial Photography)



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Photography/Videography Services

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at hourly rate.

7	0.00000	HOUR	96190	\$ 90.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

**Writing Services, All Kinds (Including Resumes, Calligrapher
 Technical Content Writing Services**

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at hourly rate.

8	0.00000	HOUR	924	\$ 90.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

EDUCATIONAL AND TRAINING SERVICES

On-site Basic or Advanced Drupal Training

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at hourly rate.

9	0.00000	HOUR	920	\$ 90.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

DATA PROCESSING, COMPUTER, PROGRAMMING, SOFTWARE SVCS

Search Engine Optimization Services

Commodity unit hours can be divided into quarter hour increments.
 Per SOW between agency and Webspec Design for designated services at hourly rate.

10	0.00000	EA	92045	\$ 850.000000
				\$ 0.000000

REF DOC: REF VNDR LN: REF COMM LN: REF TYPE: FINAL

Software Maintenance/Support

Mged Services-Citizen Facing Website-Annual MAX \$10,200

Annual MAXIMUM per Agency for this line item for support = \$10,200.
 Period of time for this \$850 cost per month is 6/1/18 - 2/29/20
 (dates may vary by agency). This commodity line is for managed
 services to implement the Citizen Facing Website Requirements.
 Fixed price monthly fee of \$850 per agency.



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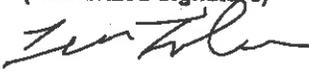
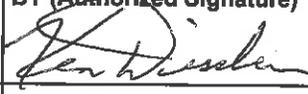
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TERMS AND CONDITIONS

Referenced Terms

The parties agree to comply with the terms and conditions pursuant to the bid process which are by this reference made a part of the Agreement.

THIS MASTER AGREEMENT IS EFFECTIVE AS OF THE LATEST DATE SHOWN IN "EFFECTIVE BEGIN DATE" IN THE UPPER RIGHT HAND CORNER OR THE DATE BELOW SIGNED BY THE STATE OF IOWA.

CONTRACTOR		STATE OF IOWA	
CONTRACTOR'S NAME (If other than an individual, state whether a corp, partnership, etc.) Webspec Design LLC		AGENCY NAME <i>Dept. of Administrative Services</i>	
BY (Authorized Signature) 	Date Signed 5/22/2019	BY (Authorized Signature) 	Date Signed 5/22/2019
Printed Name and Title of Person Signing Jeremiah Terhark, CEO		Printed Name and Title of Person Signing <i>Ken Discher Purchasing Agent 3</i>	
Address 5907 Meredith Drive, Urbandale, IA 50322		Address <i>1305 E Walnut St, Hoover Bldg. - Level 3 Des Moines, IA 50319</i>	