October 12, 2023

To:	**All Potential Bidders**
From:	**Mike Nolan, Issuing Officer**
Subject:	**RFP ##0923-605-01 - Damage Assessment Solution**

Amendment Two

Please amend the subject RFP to include the answers to the following answers to the attached timely received written questions.

This Amendment Twoshall supersede, modify, and/or change all requirements to the contrary in the RFP and associated documents. All other parts of the subject RFP remain in effect.

AMENDMENT #2 - RFP #0923-605-01

	Section Number (i.e. 1.2.1)	Page Number	Specific Question / Request	Agency Response
1			Can you confirm the initial term length and number of option year terms and lengths?	The Agency inteads to sing a 5 year contract with optional renewals up to 10 years
2			It doesn't appear that the "relative weights accorded each evaluation category" addendum has been posted. When can we expect this?	OCIO will post the scoring rubric that includes the relative weights within 24 hours of the bid closing.
4			Are there specific Agency technologies and/or platforms that the Damage Assessment system needs to integrate with or disseminate information to?	While there is no requirment that the system needs to integrate with existing agency technologies or platforms we would give preference to systems that can demonstrate the ability to integrate with other platforms in general. Requirement 4.3.15 does specify the ability to import and export data in a variety of different formats.
5			What is the Agency's current solution?	The Agency currently utilizes ESRI's suite of products (Survey123, Field Maps, AGOL) to facilitate damage assessment.
6			Attachment 5 of the RFP is the Response Checklist. Should the exceptions be submitted as Attachment 6? Is there a form for the exceptions/acceptance to Terms and Conditions or should we just include a statement?	Exceptions to the terms and conditions can be submitted in multiple ways. Respondents can include an attachment with exceptions or can build the exceptions into the proposal by making an itemized list as long as each exception is numbered with the corresponding section number
7			How many internal users do you anticipate using this?	The exact number of users is unknown but our best estimate is ~1,000 internal users. Pricing should be based on unlimited users.
8			How many Federal agencies do you anticipate using this solution?	FEMA is the primary Federal agency we anticipate using this solution during Joint PDAs. There is the potential of 1-3 additional Federal agencies.
9			How many state agencies do you anticipate using this solution?	HSEMD is the primary State Agency using this solution. There is the potential for 1-3 additonal State agencies we anticipate utilizing the system.
10			The Cloud Service Provider (CSP) is a service provider and your organization would be one of hundreds of thousands of customers using the service. CSP can contractually commit to incident response reporting timeframes in a customer contract. One component driving the timeframes are the CSP's ability to communicate to a wide customer base in the event of an incident. In a multi-tenant cloud environment, the CSP could be reporting to thousands of customers if there is a security incident impacting multiple customers. CSPs utilize one incident response process for all customers. Utilizing one approach allows for scalability and ease of operations. Additionally, due to the nature of the CSP's service, the CSP can only report confirmed breaches, not attempted, suspected, threatened, or foreseeable breaches. As a multitenant environment, an attempted breach against another tenant would not be reported to your organization. In the event of a security breach and if negotiated in the agreement, the CSP can notify your organization identified points of contact. The CSP cannot notify affected parties because the CSP does not view customer data. The CSP is responsible for maintaining access in terms of performance and availability to the data. The data is owned by the customer. As such, we would like to request the requirements for breach notifications should align with the existing CSP reporting requirements that also align with FedRAMP and request that your organization change this requirement.	The section 11.4 being referenced is part of Attachment #6 which only serves as a sample contract. Upon award these terms would be negotiated.
11			The Cloud Service Provider is a service provider and your organization would be one of hundreds of thousands of customers using the service. Cloud Service provider utilizes one Disaster Recovery process for all customers and commits to a RPO of 4 hours and a RTO of 12 hours. Therefore, can your organization please adjust this requirement accordingly?	Th section 11.5.3 being referenced is part of Attachment #6 which only serves as a sample contract. Upon award these terms would be negotiated.
12			Is data migration in scope for this project? If so, how many systems or numbers of records would be helpful	Data migration is not in the scope of this project.
13			Is ESRI integration required?	ESRI integration is not required. Section 4.3.15 states "Provide a soltuion that has the ability to import and export data in a variety of different formats. Solution should support spatial data formats (.shp,.gdb)" while shapefile and file geodatabase formats are predominently ESRI file types there are other opensource solutions that can be used to create and edit these file types.
14			On page 18 under 3.2.5 it is indicated that we send the Cost Proposal in a sealed envelope. On page 17 under section 3.1 (3.1.1) it requests the proposal and cost proposal be submitted digitally via email. Which is the preferred method to send the Cost Proposal?	This was an error, the only submission required is a digital submission via email. Pleae note that the cost proposal MUST be submitted in a separate email.
15			On page 8 under 2.7 it requests we Utilize RFP Attachment 7 (Question Submission Template) for submitting questions. There is no Attachment 7. Is this page sufficient?	The attachment was posted here: https://ocio.iowa.gov/bid-opportunities-and-contracts/damage-assessment-solution

#			Question	Response
16			Per FEMA's new requirements (FP 104-009-2 Public Assistance Program and Policy Guide Version 4 https://www.fema. gov/sites/default/files/documents/fema_pappg-v4-updated-links_policy_6-1-2020.pdf , see below for excerpt*), does the state require the ability to document assets and infrastructure including but not limited to buildings, roadways, bridges, utility assets including electric, gas, telecom, water, or wastewater, etc. (at the state, county, and municipal level) with geo tagged video as a baseline (blue sky) record of assets and infrastructure to ensure any assets or infrastructure associated with damage claims are not denied due to disrepair or in a less than optimal condition due to deferred maintenance? *Ch. 4 General Work and Facility Eligibility B 1. "The Applicant must demonstrate that damage was caused directly by the declared incident. FEMA does not provide PA funding for repair of damage caused by: • Deterioration; • Deferred maintenance; • The Applicant's failure to take measures to protect a facility from further damage; or • Negligence. 101 When necessary to validate damage, the Applicant may be required to provide: ☐ Pre-incident photographs of the impacted site or facility; and/or ☐ Documentation supporting pre-disaster condition of the facility (e.g., facility maintenance records, inspection/safety reports."	The State does not intend to require local jurisdictions and/or entities responsible for the maintenance of facilities to regularly document condition and maintenance within this system outside of collecting impact information following an event as part of a preliminary damage assessment.
17			Would the state want the ability for the system to ingest geo tagged videos and/or photos from multiple sources including aerial (helicopter and fixed wing), UAS, dash cam, and handheld devices to assist with damage assessment?	The solution should support ingest of geotagged multimedia files, device agnostic.
18			Page 24, Section 4.4.7 refers to reporting capabilities. Can you provide in more detail which FEMA forms and reports the State would like to have the damage assessment system to provide?	Reporting capabilities should serve multiple purposes, including summarizing damage assessment information. Examples include the ability to pull reports to summarize public impacts (debris, emergency measures, public infrastructure impacts, etc) by jurisdiction, by county, by category or type of impact, etc; individual and business impacts by jurisdiction, county, magnitude of impact, etc. Common data points include, but are not limited to an identifier (e.g. a damage name, responsible entity, etc), location, description, estimate in quantity and/or cost, method of estimating, etc. Reporting capabilities should also be able to track the progress of damage assessment submissions in the overall preliminary damage assessment process to enable State staff to effectively coordinate and monitor progress. For example, has it been reviewed, is it complete, is more information needed, has it been validated, etc. While the ability to support a joint preliminary damage assessment (JPDA) with FEMA that can lead to a request for a Stafford Act major disaster or emergency declaration is key priority, it is not the only purpose. Reporting capabilities should not be limited to FEMA requirements and allow flexibility (e.g. adjusting data filters) to enable the users to pull reports that will meed additional information needs.
19			Does the State request that the Additional Attachments listed below each be submitted as a separate document, or should they be incorporated into the Technical proposal? • Certification Letter (Attachment #2) • Authorization to Release Information (Attachment #3) • Form 22—Request for Confidentiality (Attachment #4) • Acceptance/Exceptions to Terms and Conditions (Attachment #5)	It is best if they are incorporated into the technical proposal.
20			This section mentions that the 'targeted terms and conditions' are found in Attachment 5. Could it possibly be referring to Attachment 6? We've noticed some potential inconsistencies between the RFP references to Attachments 5 and 6 and their actual labels. Could you please clarify?	There was a discrepency between attachments, for the sake of clarify and avoidance of doubt, Attachment 5 is the checklist and Attachment 6 is the sample terms and conditions
21			Please confirm that General Terms and Conditions are not applicable since the State has provided Attachment 6, Terms and Conditions. If General Terms and Conditions are applicable, please provide a specific link to the relevant terms.	Yes, please use Attachment 6 Terms and Conditions as the best example of the contract the State intends to use. Note: it is a sample, so it can be modified.
22			How does Iowa intend to use the data?	The State will primarily use the data collected in this system to support disaster response, recovery and mitigation efforts.
23			Does Iowa intend to use this app to supplement FEMA inspections or for project formulation?	The State primarily intends to use this app to support the coordination of preliminary damage assessments prior to a Stafford Act declaration.
24			Does the agency intend to use this app for non-emergency purposes? Does the agency prefer a dynamic mobile form builder or a single-use application designed explicitly for damage assessments?	The application may also beused for non-emergency purposes. The mobile form should be designed explicity for damage assessments but the Agency would be interested in seeing any dynamic form creation abilities a system may have.
25			Could HSEM share information on funding source(s) and/or not-to-exceed budget set aside for services provided under this contract?	The funding source may include both State and Federal funds. We do not wish to provide a not-to-exceed budget for this project.
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