STATE OF IOWA OFFICE OF THE CHIEF INFORMATION OFFICER
REQUEST FOR INFORMATION

2019-RFI-0808

Alternative Data Center Services

Notice to Vendors
Proposals Due: August 19, 2019
Submit Proposals to: OCIOBrokerage@iowa.gov

For information regarding this notice or the RFI process generally, interested parties shall contact only the Issuing Officer: Pearson Skepnek, Business Services Division (Pearson.Skepnek@iowa.gov)
Section 1   Background and Objectives

1.1  Purpose

The objective of this Request for Information (RFI) is to solicit responses from qualified vendors regarding alternative data center services.

1.2  Background Information

The Office of the Chief Information is evaluating options for alternative data center services to replace its current primary facility. No schedule for the transition to a new data center has yet been established, but the OCIO is interested in understanding more about the data center marketplace and capabilities of co-location facilities within Iowa. Interested parties are asked to submit a request for the Data Center Questionnaire in the manner outlined in Section 2.

1.3  Relevant Dates

<table>
<thead>
<tr>
<th>Date/Time</th>
<th>Event</th>
</tr>
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<tbody>
<tr>
<td>August 12, 2019</td>
<td>RFI Issue Date</td>
</tr>
<tr>
<td>August 19, 2019 3PM Central</td>
<td>RFI Responses Due</td>
</tr>
</tbody>
</table>

Note: All time is Central Daylight Time.

1.4  Communication during RFI

For information regarding this notice and throughout this process, interested service providers shall contact only the issuing officer:

ISSUING OFFICER INFORMATION
Issuing Officer: Pearson Skepnek, Business Services Division
State of Iowa Office of the Chief Information Officer
Email: Pearson.Skepnek@Iowa.gov

1.5  Requests for Information Responses

Responses to this RFI must be received no later than 3:00 p.m., Local Iowa Time, by the issuing officer at the following email address: OCIOBrokerage@Iowa.gov

1.6  Copy Rights

A Vendor submitting a response agrees that the state may copy the response information for the purpose of facilitating the review or to respond to requests for public records. The vendor consents to such copying by submitting a response and warrants that such copying will not violate the rights of any third party. The State will have the right to use ideas or adaptations of ideas, which are presented in the response.

1.7  Review of RFI Responses
Issuance of the RFI in no way constitutes a commitment by the State to award any contract(s).

1.8 Gratuities

The laws of Iowa provide that it is a felony to offer, promise, or give anything of value or benefit to a state employee with the intent to influence that employee’s acts, opinion, judgment or exercise of discretion with respect to that employee’s duties. Evidence of violation of this statute will be turned over to the proper prosecuting attorney.

1.9 Costs to Vendors

The costs of preparation, delivery and, if selected for presentation of the response, are the Vendor’s sole responsibility.

1.10 Response Property of the State

All responses become the property of the State of Iowa and shall not be returned to the vendor. At the conclusion of the project, the content of the responses will be placed in the public domain and open to inspection by interested parties. Do not include confidential or proprietary information as part of your RFI submittal.

1.11 Source of Information Used in Addition to Responses

The State reserves the right to contact vendors after the submission of responses for the purpose of clarification and to ensure mutual understanding.

1.12 States Obligations

The issuance of this RFI does not obligate the State in any way to accept or implement the solution options offered by the vendor(s) response.

1.13 Public Records and Requests for Confidentiality

The release of information by OCIO to the public is subject to Iowa Code Chapter 22 and other applicable provisions of law relating to the release of records in the possession of a State agency. Respondents are encouraged to familiarize themselves with these provisions prior to submitting a response. All information submitted by a Respondent may be treated as public information by the Purchasing Division unless the Respondent properly requests that information be treated as confidential at the time of submitting. If a request is received by the state to view information identified as confidential by a Respondent, the state shall notify the Respondent of the request. It shall be the Respondent’s sole responsibility to defend the claim of confidentiality in an appropriate legal venue. The State will withhold release of the subject information until the matter is settled.

Any requests for confidential treatment of information must be included in a cover letter with the Respondent’s submittal and must enumerate the specific grounds in Iowa Code Chapter 22 or other legal reasons which support treatment of the material as confidential and must indicate why disclosure is not in the best interests of the public. The request must also include the
name, address and telephone number of the person authorized by the Respondent to respond to any inquiries concerning the confidential status of the materials.

Any documents submitted which contain confidential information must be marked on the outside as containing confidential information, and each page upon which confidential information appears must be marked as containing confidential information. The confidential information must be clearly identifiable to the reader wherever it appears. All copies of the submittal, as well as the original, must be marked in this manner.

In addition to marking the material as confidential material where it appears, the Respondent must submit one copy of the RFI information from which the confidential information has been excised. The confidential material must be excised in such a way as to allow the public to determine the general nature of the material removed and to retain as much of the document as possible. These pages must be submitted with the cover letter and will be made available for public inspection.

The Respondent’s failure to request in the RFI confidential treatment of material pursuant to this Section and the relevant laws and administrative rules will be deemed by the State as a waiver of any right to confidentiality which the Respondent may have had.

Section 2 Data Center Questionnaire

Interested parties are asked to direct requests for the Data Center Questionnaire in the following manner:

1. Submit requests to: OCIOBrokerage@iowa.gov
2. Please include in the subject line the following: 2019-RFI-0808 - Request for Data Center Questionnaire

The Data Center Questionnaire is due back to the State as identified in Section 1.5 above.